

No.F.20/38/2020-PPD  
Government of India  
Ministry of Finance  
Department of Expenditure  
PP Division

\*\*\*

512, Lok Nayak Bhavan,  
New Delhi. Dated the 18<sup>th</sup> November, 2020.

**OFFICE MEMORANDUM**

**Subject: Global Tender Enquiry (GTE) – reg.**

Attention is invited towards Department of Expenditure, Ministry of Finance OM No.F.12/17/2019-PPD dated 15.05.2020 and this Department's OM No. F.20/1/2020-PPD dated 08.10.2020 regarding the subject cited above. In this regard, it is to inform that Cabinet Secretariat has now issued further instructions vide their ID no.213/2/1/2020-CA.IV dated 17.11.2020 (copy enclosed). In view of directions of Cabinet Secretariat, following are to be ensured while sending proposals for the approval of Global Tenders:

(i) Ministry/ Department/ Organisation shall, at first, will float domestic tender to identify the domestic manufacturers/ service providers for the items/ services for which approval is being sought for issuance of Global Tenders. In case if the Ministry/ Department/ Organisation had not floated a domestic tender for the items to be procured through GTE after 15.05.2020, such proposals will not be forwarded to Cabinet Secretariat.

(ii) Ministries/ Departments/ Organizations are requested to discuss with Department for Promotion of Industry & Internal Trade (DPIIT)/ relevant industrial bodies for identification of domestic manufacturers/ service providers and send the details of such deliberations along with the proposal.

(iii) Ministries/ Departments/ Organizations are also requested to publish the 3/5-year procurement plan as mandated by Department for Promotion of Industry & Internal Trade (DPIIT), Public Procurement (Preference to Make in India) (PPP-MII) Order dated 16.09.2020 in their respective websites, before forwarding proposals for the purpose of procurement through GTE.

  
(Kotluru Narayana Reddy)

Deputy Secretary to the Govt. of India

Tel: 24621305

Email: kn.reddy@gov.in

To,

- (i) Secretaries of all Central Government Ministries/ Departments
- (ii) Financial Advisors of all Central Government Ministries/ Departments

**Copy to : sibi.cabsec@gov.in**

CABINET SECRETARIAT  
RASHTRAPATI BHAWAN  
\*\*\*\*


**Subject:- Global Tender Enquiry - reg.**

Kind reference is invited to the D/o Expenditure (DoE) D.M No. 12/17/2019-PPD dated 15<sup>th</sup> May and this Secretariat ID No. 213/2/1/2020-CA.IV dated 06<sup>th</sup> October, 2020.

(2) In this regard, the undersigned is directed to request that DoE, after receiving proposals from the Ministries/Departments/Agencies (M/D/A) that seeks exemption for Global Tender, may examine the details given in the GTE Format, whether the M/D/A had floated domestic tender to identify the domestic manufacturers/service providers. In case if the M/D/A hadn't floated such a domestic tender after the issue of DoE DM dated 15<sup>th</sup> May 2020, the proposal may be returned back to the proposing M/D/A for the completion of the said task and that proposal may not be forwarded to this Secretariat.

(3) Further, all the M/D/A may be asked to discuss with DPIIT/relevant industrial bodies for identification of domestic manufacturers/service providers. The details of such deliberations may also be forwarded along with the proposal.

(4) Furthermore, all the M/D/A may be requested to publish the 3/5-year procurement plan as mandated by DPIIT DM No. P-45021/2/2017-PP (BE-II) dated 16<sup>th</sup> September, 2020 in their respective websites, before forwarding proposals to this Secretariat, for the purpose mentioned in para (1).

  
(Sibi Chakkravarthy M.)  
Deputy Secretary to the Govt. of India  
Tele:- 2379 2018

Secretary, D/o Expenditure

Cab. Sectt. ID No. 213/2/1/2020-CA.IV dated 17<sup>th</sup> November, 2020

F.No.12/17/2019-PPD  
Ministry of Finance  
Department of Expenditure  
Public Procurement Division  
\*\*\*\*\*

North Block, New Delhi  
Dated the 15th May, 2020


Subject: Amendment in General Financial Rules (GFRs), 2017 – Global Tender Enquiry

In pursuance of Prime Minister's address to the Nation on 12.05.2020, in order to promote self reliance, Make in India and to promote Micro, Small and Medium Enterprises (MSMEs), it has been decided to make following amendments in the GFRs:

<b>Present Rule 161(iv)</b>	<b>Amended Rule 161(iv)</b>
Where the Ministry or Department feels that the goods of the required quality, specifications etc., may not be available in the country and it is necessary to also look for suitable competitive offers from abroad, the Ministry or Department may send copies of the tender notice to the Indian Embassies abroad as well as to the Foreign Embassies in India. The selection of the embassies will depend on the possibility of availability of the required goods in such countries. In such cases e-procurement as per Rule 160 may not be insisted.	(a) <b>Global Tender Enquiry (GTE):</b> Where the Ministry or Department feels that the goods of the required quality, specifications etc., may not be available in the country and it is necessary to also look for suitable competitive offers from abroad, the Ministry or Department may send copies of the tender notice to the Indian Embassies abroad as well as to the Foreign Embassies in India. The selection of the embassies will depend on the possibility of availability of the required goods in such countries. In such cases e-procurement as per Rule 160 may not be insisted  (b) No Global Tender Enquiry (GTE), however shall be invited for tenders up to Rs 200 crore or such limit as may be prescribed by the Department of Expenditure from time to time.

	Provided that for tenders below such limit, in exceptional cases, where the Ministry or Department feels that there are special reasons for GTE, it may record its detailed justification and seek prior approval for relaxation to the above rule from the Competent Authority specified by the Department of Expenditure.
--	---

2. Instructions regarding Competent Authority mentioned in Rule 161 (iv) (b) will be issued separately.

  
15.5.20

(Sanjay Aggarwal)  
Director (PPD)  
[sanjay.aggarwal68@nic.in](mailto:sanjay.aggarwal68@nic.in)  
011-23094961

To

1. Secretaries of all Ministries/ Departments, Govt of India
2. Mr Sailesh, Secretary, Department of Public Enterprises, Room no 301, Block 14, CGO complex, New Delhi. Tel: 24366171, email: [secy-dpe@nic.in](mailto:secy-dpe@nic.in) with a request to consider issuing similar instructions with respect to Central Public Sector Undertakings.

No.F.20/1/2020-PPD  
Government of India  
Ministry of Finance  
Department of Expenditure  
Procurement Policy Division

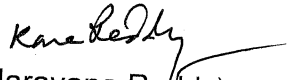
Room No. 512, Lok Nayak Bhavan,  
New Delhi, dated the 8<sup>th</sup> October, 2020

**OFFICE MEMORANDUM**

**Subject: Proposals seeking exemptions under Global Tender Enquiry – reg.**

The Undersigned is directed to refer to this Department OMs of even number dated 27/8/2020 and 22/9/2020 on the above subject and to say that cabinet secretariat has vide their ID Note No.213/2/1/2020-C.A.IV Dated 06<sup>th</sup> October, 2020 devised a revised format for submission of proposals seeking exemptions for Global Tender Enquiry. (copy enclosed) In this regard. It is stated that the proposals for exemptions should be submitted to Cabinet Secretariat as well as Department of Expenditure and DPIIT as mentioned in the said ID Note. It is also stated that the proposals should come with the approval of Financial Advisor and Secretary of the concerned administrative Ministry/Department.

Encl: As above

  
(K. Narayana Reddy)  
Deputy Secretary to the Govt. of India  
Tel: 24621305  
Email: kn.reddy@gov.in

To,

- (i) Secretaries of all Central Government Ministries/Departments
- (ii) Financial Advisors of all Central Government Ministries/Departments

Copy to: [Sibi.cabsec@gov.in](mailto:Sibi.cabsec@gov.in)



CABINET SECRETARIAT  
RASHTRAPATI BHAWAN

\*\*\*\*

**Subject: Amendment in the GFR-2017, regarding the approval for GTE from the competent authority thereof**

Reference is invited to this Secretariat's ID No. 213/2/1/2020-CA.IV dated 20<sup>th</sup> August, 2020 prescribing format for submitting proposals to competent authority for approval of GTE.

2. The undersigned is directed to request all Ministries/Departments to forward their proposals, if any, along with duly filled **revised format** enclosed herewith for seeking relaxation under the amendment made in rule 161(iv) of GFR.

3. The cases for consideration must be submitted simultaneously, **on or before the 10<sup>th</sup> of every month**, to

Cabinet Secretariat - ca4-cabsec@gov.in

D/o Expenditure - gtenquiry-200@gov.in

DPIIT - manmeet.nanda@ias.nic.in / rajesh.gupta66@gov.in

4. A meeting will be held once in a month (Exact Date will be intimated every month) to decide on the cases received by 10<sup>th</sup> of every month. Cases received after this date will be taken up for consideration in the next month.

5. This issues with the approval of Competent Authority.

  
(Sibi Chakkravarthy M.)  
Deputy Secretary  
Tel: 23792018

Encl: As above

**Secretary, All Ministries/Departments**

Cab. Sectt. I.D. No. 213/2/1/2020-C.A.IV Dated 06<sup>th</sup> October, 2020

**Format for seeking the approval of the Competent Authority as per DoE order on rule 161(iv) of GFR dated 15.05.2020 and 28.05.2020**

S.No.	Particulars	Remarks
1	Name of the Ministry:	
2	Name of the Department:	
3	Name of the sub-ordinate office (If applicable):	
4	Detailed Description of the Item	
5	Use of the Item	
6	Life time of the item proposed ( In years)	
7	Whether item is procured regularly? (If so, Details of procurement of the said item over the past three years (Three completed financial years or last three tenders and the current financial year) inclusive of supply details as per format at Annexure-A.	
8	Quantity required to be procured with justification for the quantity (State/UT/Region wise projection)	
9	Estimated procurement price along with basic of such estimation (International Price comparison chart)	

Stamp and Signature of the  
Authorized officer of the proposing Department  
Name and Designation

10	Justification to be submitted as under	
	a	Detailed justification for Global Tender and essentiality of import (Item wise)
	b	Who are the (possible) vendors of the item under procurement, in the global (including India) market?
11	1	Whether the Department has tried and floated the tender to identify the domestic suppliers in the past financial year (If not, the reason thereof)
	2	Capacity of all domestic local suppliers as per the domestic tender floated, if any
12	<b>What are technical alternatives available within country and whether they can be used (<i>substituted</i>) for the proposed item under GTE?</b>	
13	Whether the Department had in the past attempted at development of local suppliers/phased indigenization/promotion of alternative technology having sufficient local suppliers. (If so, details thereof)	

Stamp and Signature of the  
Authorized officer of the proposing Department  
Name and Designation



14	Consequences of non-procurement of the item through GTE.	
15	Whether BIS standards are available for the items proposed under procurement. If not, the efforts made to operationalize such standards.	
16	Whether the department had published procurement plan for next 5 years, for the item under discussion?	

The above proposal is submitted, with the approval of the Secretary of the Administrative Department/Ministry, for the consideration of the Competent Authority, as mandated by D/o Expenditure order dated 15<sup>th</sup> May, 2020 regarding Amendment in GFRs-2017, regarding Global Tender Enquiry.

Also, it is informed that the above proposal had been sent to Cabinet Secretariat (Via Email ID: [ca4-cabsec@gov.in](mailto:ca4-cabsec@gov.in)), D/o Expenditure (via Email ID: [GTEnquiry-200@gov.in](mailto:GTEnquiry-200@gov.in)) and to DPIIT, for their consideration.

Stamp and Signature of the  
Authorized officer of the proposing Department

Name

Designation

Contact Number

Email ID

FORMAT FOR GTE

Details of procurement of the said item over the past three years (Three completed financial years and the current financial year) inclusive of supply details.

Year of contract	Item	Contract No. & date	Supplier	Quantity of supply with unit	Rate per unit	Completion date of contract	Country of Origin of goods	Local content in %

\*\*\*\*\*

Stamp and Signature of the  
Authorized officer of the proposing Department.  
Name and Designation